



Clerk to the Council:

Correspondence address: Belby, Common Lane, Corley CV7 8AQ

Phone 07877 559825

Email: clerk.finhampc@outlook.com Website: www.finhamparishcouncil.org.uk

11th January 2024

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council to be held at **7:00pm 18th January 2024**. The meeting will be held at Finham Primary School, Green Lane, Finham. If you are unable to attend, please forward your apologies to the Clerk.

J Chatterton

Jane Chatterton CiLCA PSLCC

Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Chairman's Update**

Recommendation: Receive an update from Councillor Paul Davies
- 4. Minutes of previous meetings:**

Recommendation: To receive the minutes of the Parish Council Meetings held on 16th November 2023
- 5. Matters Arising not listed on the agenda**
- 6. Coventry City Councillors**

Recommendation: To receive updates on Finham Parish issues
- 7. Planning**

To Consider Planning Applications received since the last meeting
- 8. Correspondence**

Recommendation: receive an update
- 8.1 FOI Request to CCC**

Recommendation: discuss the response

9. Finance

9.1 to approve payments

2023-24

| DATE | REF | PAYEE | DETAIL | AMOUNT |
|----------|-----|--------------|-----------------------|---------|
| 20.11.23 | E57 | NEST | Clerk Pension | DPA |
| 07.12.23 | E58 | J Chatterton | Clerk Salary December | DPA |
| 07.12.23 | E59 | HMRC | Tax & NI Clerk | DPA |
| 07.12.23 | E60 | J Chatterton | Expenses December | £41.00 |
| 07.12.23 | E61 | Top Source | Invoice 007384 | £19.41* |
| 15.12.23 | E62 | P Davies | Reimbursement meeting | £9.25 |
| 15.12.23 | E63 | NEST | Clerk Pension | DPA |
| 09.01.24 | E64 | J Chatterton | Clerk Salary Jan | DPA |
| 09.01.24 | E65 | HMRC | Tax & NI Clerk | DPA |
| 09.01.24 | E66 | J Chatterton | Expenses January | £59.00 |
| 09.01.24 | E67 | Top Source | Invoice | £19.41* |
| 10.01.24 | E68 | Coventry CC | Election Fee | £250.00 |
| 10.01.24 | E69 | J Chatterton | Microsoft 365 | £59.99* |

*INCLUDING VAT

9.2 Bank Reconciliation 31st December 2023

Recommendation: receive and approve

9.3 Quarterly Report 31st December 2023

Recommendation: receive and approve

10. Brentwood Avenue/Hadleigh Road traffic calming

Recommendation: discussion and receive an update

11. Traffic issues in the Parish

Recommendation: Receive an update from Councillor Baker

12. Drone footage

Recommendation: discussion

13. Task groups & Working Parties

To receive reports from Task Group and Working Party leads (reports to be sent to the Clerk for inclusion in the minutes)

- Highways – Councillor Morshead
- Schools – Councillor Mrs Bush
- Kings Hill – Councillor Davies
- Police & Crime – Councillor Mrs Fryer

14. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

15. Public participation: To adjourn to allow public participation.

Members of the public are invited to attend the meeting and can contact the Clerk on Clerk.finhampc@outlook.com for the information. Any questions must be submitted prior to the meeting via email to the Clerk.

16. Date for the next meeting

Confirm the date for the next formal meeting as **Thursday 15th February 2024** at Finham Primary School